

I. CALL TO ORDER at 6:30 pm in the basement meeting room at the Fremont Town Hall. Present were Selectmen Gene Cordes, Leon Holmes Sr, and Neal Janvrin; and Town Administrator Heidi Carlson. All rose for the Pledge of Allegiance.

II. ANNOUNCEMENTS

1. This meeting as unable to be live broadcast on Channel 22 due to equipment problems, but will be taped an rebroadcast beginning tomorrow.

2. Today is the last day for new registrants who want to register prior to Candidate Declaration Period. Supervisors of Checklist will meet from 7:00 to 7:30 pm at the Fremont Public Library.

3. TOWN & SCHOOL ELECTIONS - CANDIDATE DECLARATION PERIOD

The filing period for Town and School District Offices begins tomorrow, on Wednesday, January 20, 2016 and runs through Friday, January 29, 2016. You can sign up during any Town Clerk Office hours. On Friday January 29, 2016 the Town Clerk and School District Clerks will be available from 3:00 to 5:00 pm for sign-ups only, at the Fremont Town Hall.

TOWN POSITIONS OPEN in 2016

Selectman: 1 for 3 years
Trustee of Trust Funds: 1 for 3 years
Library Trustee: 1 for 3 years
Budget Committee: 1 for 2 years
Budget Committee: 2 for 3 years
Cemetery Trustee: 1 for 3 years
Treasurer: 1 for 3 year
Moderator: 1 for 2 years
Supervisor of Checklist: 1 for 6 years

SCHOOL DISTRICT POSITIONS OPEN in 2016

School Board Member: 2 for 3 years
School Board Member: 1 for 1 year
School District Treasurer: 1 for 1 year
School District Clerk: 1 for 1 year
School District Moderator: 1 for 1 year

This information is posted in the January Newsletter and on the Town Website. The Newsletter will be out in the mail by the end of this week. Registered voters can sign up for Town and School positions with the Town Clerk, and can also make arrangements with School District Clerk Trish Coulombe (email to: dantric4@yahoo.com) to sign up for School positions. Both the Town and School Clerks will be available at the Town Hall during the final hours on Friday January 29th from 3:00 to 5:00 pm.

4. The Supervisors of Checklist will meet on Saturday January 23, 2016 at the Fremont Public Library from 11:00 – 11:30 am to correct the checklist before the Deliberative Sessions. This is the last time to register to vote prior to the Deliberative Sessions. If you are not registered, you cannot vote at Deliberative Session, and same day voter registration is NOT AVAILABLE for Deliberative Sessions.

DELIBERATIVE SESSIONS – Held at Ellis School, 432 Main Street

School District Deliberative Session: Saturday January 30, 2016 at 9:00 am
Snowdate: Monday February 1, 2016 at 7:00 pm

Town Deliberative Session: Tuesday February 2, 2016 at 7:00 pm
Snowdate: Wednesday February 3, 2016 at 7:00 pm

All of this information, including the positions open for Town and School Officers, is listed on the Town's website on the home page.

5. The Supervisors of Checklist will meet on Saturday January 30, 2016 at the Ellis School (During School Deliberative Session) from 11:00 – 11:30 am to correct the checklist before the NH Primary. This is the last time to register to vote prior to February 9th Primary. Same day voter registration is available for the Primary.

6. The NH Primary polling location is at Ellis School, with polls open from 7:00 am to 8:00 pm on Tuesday February 9, 2016.

III. LIAISON REPORTS

Holmes Sr stated that the next Planning Board meeting hearing the Galloway application is Wednesday February 3, 2016.

IV. APPROVAL OF MINUTES

Selectmen had reviewed the minutes of 14 January 2016. With all in order, Janvrin moved to approve them as written. Holmes Sr seconded and the vote was approved 3-0.

V. SCHEDULED AGENDA ITEMS - None

VI. OLD BUSINESS

1. Selectmen reviewed the State Default Budget Form 2016 MS-DT. The total is \$2,592,270. Selectmen also had for review, the summary form of the Town's completed budget report (2015 spent and 2016 proposed). Motion was made by Holmes Sr to approve and sign the 2016 MS-DT form. Janvrin seconded and the vote was approved 3-0.

2. Cordes had drafted the Board of Selectmen's Annual Report and it was circulated and discussed. The Board made some corrections and asked for additional data to highlight that the Town is recycling 20% of its overall tonnage and this saves as much as \$23,000 using current tipping fees with the amounts of recycled tonnage from 2015. The Board is pleased to see this level of recycling, and residents are encouraged to recycle even more as it saves the Town money in tipping fees.

3. Carlson distributed ten years of historical recycling and solid waste disposal (tonnage) information for the Board to review in follow-up to a request last week. This was the data referred to for use in the Town Report (as outlined in item 2 above).

Selectmen discussed the second quote for repair of Tank 4 and whether the Fire Chief had yet received it. Carlson was asked to follow up with the Chief on this as well as the Personnel Policy forms he is gathering from members to complete their personnel files.

4. Selectmen will be at training at the Pinkerton Academy Building Cafeteria in Derry on Thursday evening for election training from 6:00 to 8:30 pm.

5. Carlson discussed with the Board the purchase order she had previously completed (prior to year end) for AED's on the State bid contract. Janvrin moved to approved PO 2015-023 in the amount of \$4,823.40. Holmes Sr seconded and the vote was unanimously approved 3-0. This will place AED's in town buildings as well as supplement those in use by safety services. The State bid pricing includes cabinets to store the units to be in buildings as well as training.

VII. NEW BUSINESS

1. Selectmen reviewed the accounts payable manifest totaling \$44,324.94 for the current week dated 22 January 2016. Janvrin moved to approve the manifest of \$44,324.94. Cordes seconded and the vote was approved 2-0-1 with Holmes Sr abstaining. Selectmen then reviewed to separate manifests for liability checks from the final December 2015 payroll. One in the amount of \$191.06 dated 19 January 2016; and another in the amount of \$54.34 dated 13 January 2016. Holmes Sr moved to approve the two liability checks dated 1/13 and 1/19/2016 in the amounts as stated to correct the withholding submissions. Janvrin seconded and the vote was unanimously approved 3-0.

2. Selectmen discussed a meeting date for next week. No clerical support staff is available for Thursday night. Holmes Sr made a motion to move the meeting to Wednesday January 27, 2016 at 7:00 pm. Janvrin seconded and the vote was unanimously approved 3-0.

VIII. WORKS IN PROGRESS

1. Town Reports – All Town officers, Boards and Committees are working on their Annual reports, which were due last week. A few are still to come in.

In addition to Town Reports, Carlson is also working on re-filing three years of 941 and W-2's for the changes in payment of wages for re-hired annuitants of the NH Retirement System; as well as filing all of the necessary IRS forms required by the Affordable Care Act. This has been time-consuming.

2. The Town is looking for interested volunteers for the following positions:
- a. Zoning Board of Adjustment Member (usually meets once per month)
 - b. Rockingham Planning Commission Metropolitan Planning Organization Transportation Advisory Committee member representative (usually meets bi-monthly)
 - c. Parks & Recreation Commission Member (meets once per month)
 - d. Planning Board Alternate (meets twice per month)
 - e. Budget Committee Member (meets quarterly and then weekly from October to early January)

Anyone interested could begin by contacting Heidi Carlson for more information or attend an upcoming meeting.

IX. NON-PUBLIC SESSION NH RSA 91-A - None

The next regular Board meeting will be a work session, to be held on Wednesday 27 January 2016 at 7:00 pm.

IX. ADJOURNMENT – by 9:00 pm

With no further business to come before the Board, motion was made by Janvrin and seconded by Holmes Sr to adjourn the meeting at 7:30 pm. The vote was approved 3-0.

Respectfully submitted,

Heidi Carlson
Town Administrator